

## Incident Resolution Protocol

The primary purpose of the Bourbon City Bark Park rules is to protect our members and their dogs. The second is to provide an enjoyable experience for both humans and pets alike while in the Bourbon City Bark Park. The safety of our members and pets is our first priority.

So that we may provide, within our ability, safety and peace of mind we need your assistance. All members of the Bourbon City Bark Park must depend on one another to follow the rules and report incident infractions they have witnessed. The Bourbon City Bark Park has no paid employees who will be present at the park to monitor members and their pets. We are all volunteers who must act in the best interest of all members of the dog park. All members must follow the rules and report incidents they have witnessed of any members and/or dogs who chose not to follow park rules.

In the event of an incident, please complete the Incident Report Form and provide all relevant information with as much detail as possible so that we may investigate appropriately. Please do not forget to provide your e-mail address and/or phone number so that we may contact you to follow up if necessary,

### **Human Infraction (any member who chooses to disregard park rules):**

- Level 1 (first incident) Warning or dependent upon severity or number of infractions(s) level 2 consequences may be imposed.
- Level 2 (second incident): The key fob will be turned off immediately and the member must register and re-attend orientation. The key fob will remain deactivated and membership suspended until orientation has been completed and certificate of attendance submitted to the Membership Chairperson of the BCBP Membership Committee.
- Level 3 (third Incident): Suspension or termination of membership dependent on the severity or number of infraction(s) as determined by the recommendation of the BCBP Executive Board of Directors and the membership committee.

### **Dog Fights/Bites**

- If a member's dog is involved in an incident involving aggressive behavior one and/or all involved parties will have key fob use suspended pending investigation.
- All parties must submit an incident report. Witness statements will be solicited
- If determined that a specific dog initiated aggression with intent to cause harm and/or caused physical harm to another dog/human, membership will be terminated.
- Appeals must be requested in writing and scheduled to be heard at a regular BCBP Board Meeting.
- Members determined to be free of fault will have their renewal date extended for the same period of time the key fob had been de-activated for incident investigation and membership will be re-activated.

***Incident Report Forms may be found at <http://www.bourboncitybarkpark.com>***